

**TOWN OF BRADFORD, NH
BUILDING PERMIT APPLICATION
APPLICANT CHECKLIST**

~ Please retain for making appointments ~

The Building Department oversees the construction, maintenance, demolition and overall use of buildings in the Town of Bradford. A Building Permit is required with fees paid before work can begin. The Inspector holds office hours on Wednesdays or by appointment.

<u>Required</u>	<u>Submitted</u>
_____ Application returned with detailed plan of project & fee	_____
_____ NH Energy Certificate of Compliance (form EC-1 or ECO-2)	_____
_____ Approval for septic Construction from State of NH (if applicable)	_____
_____ Approval for septic Operation from State of NH (if applicable)	_____
The following Inspections must be completed before final stages are met for:	
_____ Footing Inspection	_____
_____ Foundation Inspection	_____
_____ Framing Inspection	_____
_____ Rough Electrical Inspection	_____
_____ Rough Plumbing Inspection	_____
_____ Final Inspection once electrical, plumbing & heating are done.	_____
_____ Certificate of Occupancy	_____

Failure to call the Building Inspector for needed inspections or to proceed with construction without required inspections is a violation of the building code. Please call the number below to arrange for an inspection. Inspections can usually be done within 48 hours of notifying the inspector.

Fee Schedule:

\$25 Application

\$7/\$1000 Project, rounded up

Total Due: \$_____ Paid: _____

Bob Garside
Town of Bradford
Building Inspector
603-933-5941

Office Hours: Wednesday 12:30 – 3:00

INSPECTION POINTS

1. FOOTINGS – Prior to placement of concrete for verification of depth – Certified plot plan
2. FOUNDATION – ready to backfill, water proofed, foundation drains installed
3. BUILDING – framed and rough electrical, plumbing (to be concealed fire stops).
4. INSULATION
5. DRIVEWAY – A driveway permit (if necessary) must be on file and approved by Road Agent.
6. OIL BURNER – Contact the Fire Department for inspection
7. FINAL – Certificate of Occupancy to be issued
8. STREET NUMBERS – must be installed in a permanent location visible from street. The minimum size is 3” high by 2” wide and the colors should be contrasting.

All inspections must be completed within seventy-two (72) hours AFTER Building Inspector is notified.